



# QUAKERTOWN MIDGET FOOTBALL ASSOCIATION

## QMFA Chain Of Command

It is a Pop Warner and QMFA requirement that every parent or guardian follow the chain of command procedure. All issues or concerns regarding your child's participation, coaching staff or rules during the course of the season must be dealt with in the following manner. Failure to follow the chain of command could lead to disciplinary action including suspension from the league for coach, parent, player and association.

### Chain of Command on issues and concerns:

- **1<sup>st</sup> Contact** - Head Coach
- **2<sup>nd</sup> Contact** - QMFA Football Director or QMFA Cheer Director
- **3<sup>rd</sup> Contact** - QMFA Board Letter - A signed letter addressed to the President (anonymous letters will be disregarded)
- **4<sup>th</sup> Contact** - Bux-Mont League contacted by QMFA President ONLY.

### **Parental Review Procedures:**

- Any concerns should be discussed with your child's head coach **first**. You must make every attempt to resolve issues with the head coach.
- In the event you feel the situation needs further attention, you and/or your coach may bring it to the attention of the Athletic Director/Cheer Coordinator.
- The Athletic Director or Cheer Coordinator will attempt to resolve the issue by discussing details with all parties. Coordinators will notify the President of any issues.
- If at that point you still feel the situation needs to be brought to the Board of Directors for further evaluation, you may then submit your signed written letter to the President. The President will then hear the issue and meet with all parties involved in an attempt to resolve the issue.
- If the issue remains unresolved, the Board of Directors will then meet and discuss the issues and attempt to resolve through discussion and/or through or formal vote as to the best course of action to be implemented.
- ***Finally, if all of the above procedures have failed to resolve the issue, then the QMFA Board and Parent will submit a formal request to the Bux-Mont League for their review. The League may review and determine a specific remedy or may opt to pass the concern on to the Region Offices for further review.***

**Please note that the chain of command has the Bux-Mont League as the last option in the review process. Any issue or concern that fails to follow this specific review process will be deemed invalid and therefore will not be formally heard or reviewed by the QMFA Board Members.**

I have read and fully understand the above information.

\_\_\_\_\_  
Parent(s) Printed Name(s)

\_\_\_\_\_  
Parent(s) Signature(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Participant's Name

\_\_\_\_\_  
Team